



KENDALL WHITTIER MAIN STREET

To promote and restore Kendall Whittier as a thriving, walkable and welcoming community for living and working

District Groundskeeper

Kendall Whittier Main Street is looking for a part time employee to serve as a District Groundskeeper. An ideal candidate would have an Associate's Degree or higher in landscape architecture, landscape design, horticulture, or similar field or 1-3 years employment as a groundskeeper or landscaper. The District Groundskeeper would report directly to the Executive Director. Kendall Whittier Main Street is a 501c3 nonprofit organization focused on the revitalization and improvement of the Kendall Whittier historic district.

Responsibilities and Duties

- Maintaining and enhancing the visual appeal of the WSID #2 district
- Developing a sustainable planting and beautification plan for the WSID #2 district
- Mowing, edging and maintaining the Whittier Square parking lot and other landscaping sections as listed on the attached map
- Clearing trash and debris from the streets and sidewalks
- Planting, watering and maintaining flower beds, trees and crepe myrtles
- Removing weeds as necessary
- Changing light fixtures on the clock tower
- Sanitizing and cleaning public spaces
- Other needs as dictated by Board of Directors or Executive Director

Qualifications

- An Associate's Degree or higher in landscape architecture, landscape design, horticulture, or similar field or 1-3 years employment as a groundskeeper or landscaper
- Self-motivated, reliable individual with initiative & strong work ethic
- Knowledge of local plants, including those that grow well in Oklahoma, those that partner well with others and when to plant
- Ability to work on feet the majority of time & lift 20 pounds
- Flexibility to work after hours and weekends as requested

Compensation based on experience - \$12-17/hour

Please submit a resume and three references to Jessica Jackson Seay at info@visitKendallWhittier.com or drop it off at 2205 E. Admiral Blvd. The position will remain open until filled.