



# KENDALL WHITTIER RENT RELIEF PROGRAM

Providing assistance to Kendall Whittier merchants and property owners negatively impacted by loss of income due to COVID-19

Grants are offered to help businesses to pay their rent or mortgage. Each grant is capped at \$1,500. Grants issued while funds last or for up to two months after businesses reopen. Applicants may apply monthly.

### Application Deadline:

9 p.m. April 28

9 p.m. May 24, June 24, July 24

### Notification of Award:

April 30 | May 28, June 28, July 28

### Grants Received:

Paid out by the 1st of the following month

### Eligibility

**Business Owners (who rent):** Business owners within the Kendall Whittier boundaries (see above) who pay rent for their store, restaurant, studio, service or other business. Grants will be paid directly to property owner by your rent due date.

**Business Owners (who own property):** Business owners within the Kendall Whittier boundaries (see above) who own the property in which their business is conducted can apply for the grant to cover mortgage payments. Grants will be paid to the property owner by the first of the month. Proof of mortgage payment for that month is required within seven (7) days of receiving the grant.

### Priority

Any applicant who meets the above requirements is eligible to apply. However, priority will be given to the following:

- Applicants that have a reduction in revenue of 50 percent or higher due to COVID-19.
- Applicants that rely heavily on public foot traffic, such as dining, retail, personal care, entertainment and bars/breweries.
- Applicants that have demonstrated creative or innovative means of engaging customers during closures.

*Funding is limited. All decisions and award amounts are made according to the greatest needs and largest impact with the overall goal of maximizing KWMS's investment. Applicants should provide as much detail as possible to assist the task force in its decision.*

This project is supported by a grant from the Grills Fund for Main Street Revitalization, administered by the National Main Street Center, Inc. and funded by Joe and Marge Grills, as well as the George Kaiser Family Foundation and the Lobeck Taylor Family Foundation.



**Kendall Whittier Main Street is dedicated to promoting and restoring Kendall Whittier as a thriving, walkable and welcoming community for living and working.**

Kendall Whittier Main Street  
2205 E. Admiral Blvd., Tulsa OK 74110  
918-633-1934 | info@visitKendallWhittier.com

# **Grant Application**

Please be as thorough as possible in completing the application. This will assist the grant committee during review for quickest turn around. Applications should be complete when submitted.



## **Your Information**

Contact Name \_\_\_\_\_

Business Name \_\_\_\_\_

Property Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Total Rent/Mortgage Due \_\_\_\_\_ Due Date \_\_\_\_\_

If I don't receive this grant (please check one)       I will use business reserve funds       I won't be able to pay  
 I will use personal savings       Other

If other, please explain \_\_\_\_\_

## **Landlord Information (for renters)**

Landlord Name \_\_\_\_\_

Make Checks Payable to \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## **Mortgage Company Information (for owners)**

Mortgage Company \_\_\_\_\_

Make Checks Payable to \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Please describe the financial strain COVID-19 closures or limitations have had on your business.**

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**Please describe the efforts you've made as a business to adjust to closures and limitations. Outline plans for reopening.**

**Please list any other financial assistance you have sought or plan to seek.**

(Ex: EDIL Loans, Paycheck Protection Plan, Kiva loans, Tulsa Restaurant Employee Relief Fund, virtual tip jar, etc.)

**Please provide the business' average weekly income from January 1-February 28, 2020 as well as a current weekly income over the last two weeks.**

(Note: These numbers will only be seen by the Executive Director. The task force will see percentage changes only.)

Applicants may apply each month. For recurring months, please fill out the top portion ("Your Information"), the newest weekly income figures and any changes/additions to the short answer questions. Please sign each application.

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I have read and understand the program rules, and I have completed the application to the best of my ability. Information provided is accurate and up to date.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submission Details**

Submit your completed application with supporting documents by 9 p.m. on the 24th of each month, with the exception of April, when the deadline is April 28.